

## Room Hire Booking Form

Your Name	
Address	
Telephone No	
Mobile	
email	
Organisation (if applicable)	
Date/s room required	

Weekly [  ] Monthly [  ]

Room/s Required: Hall [  ] Meeting Room [  ] IT Suite [  ] Foyer [  ]

Kitchen for drinks/snack prep [  ] Kitchen for cooking/bar/café/shop [  ]

Times required *(to include set up & clear away)*

Additional Hour/s 23:00 -00:00 [  ] 00.00 – 1.00am [  ]

Intoxicating Liquor for sale: YES [  ] **(You must apply for a licence)** NO [  ]

**Signature of Hirer:**.....**Date:**.....

**I have read and agree to the 'Conditions of Hire'.**